

Minutes
Board of Commissioners
City of Parkway Village
January 24, 2023

Commissioner Ken White called the meeting to order at 6:30 p.m. at Audubon Park City Hall.

Roll Call: Present were Commissioners Ken White and Andrew Burcham, Attorney Schuyler Olt, City Clerk/Treasurer, Pat Gould

Visitors: Mary Rose Evans, Amanda Cain, Erin Spalding, Cheri Bower, Paul Amshoff

Ken White motioned to appoint Erin Spalding to the office of Commissioner for the January 1, 2023 through December 31, 2024 term; Andrew Burcham seconded; motion carried unanimously. Erin Spalding was given the oath of office. Ken White motioned to appoint Amanda Cain Spalding to the office of Commissioner for the January 1, 2023 through December 31, 2024 term; Erin Spalding seconded; motion carried unanimously. Amanda Cain was given the oath of office. Erin Spalding motioned to appoint Andrew Burcham to the office of Mayor for the January 1, 2023 through December 31, 2026 term; Ken White seconded; motion carried unanimously. Andrew Burcham was given the oath of office. There remains a Commissioner vacancy for the January 1, 2023 through December 31, 2024 term.

Ken White motioned to approve the minutes from the November 22, 2022 and the December 27, 2022 meetings; Erin Spalding seconded; motion carried unanimously.

Ken White motioned to approve the voucher from the November 22, 2022 and the December 27, 2022 meetings; Amanda Cain seconded; motion carried unanimously.

The Citation Officer's report was unavailable.

Assistant Police Chief Cheri Bower reported that in November 2022, the police responded to seven service calls, one domestic incident, two accidents. They issued one traffic citation, five parking citations, and made one arrest related to an outstanding warrant. In December 2022, they responded to thirteen service calls and one domestic incident. For the year 2022, the police made seven arrests, and responded to four accidents and four domestic incidents. They made seven arrests, issued fourteen criminal and five regular citations. They issued twenty-six courtesy citations, twenty-five parking citations and made one hundred thirty-one service calls.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through December 2022. Amanda Cain motioned to accept the Treasurer's report; Ken White seconded; motion carried unanimously.

Pat reported that 85% to 90% of real property taxes had been paid for the 2022 tax year.

Mayor's Message: None

Visitor Comments: None

The next meeting of the Preston Area Business Association will be held at NTBABA Coffee on January 25, 2023, at 8:00am.

Old Business:

Attorney Olt will draft an ordinance that will impose a \$100.00/day penalty on City businesses with outstanding business licenses. He will email the draft to the Commission prior to the February 2023 meeting and the Commission will discuss. The ordinance will require two readings for passage. Attorney Olt will also email the letter template regarding outstanding business licenses to Pat.

Mary Rose Evans has the memorial plaques for Royal Evans and Yvonne Miles. Paul Amshoff or Andrew Burcham will have them installed in the Village Green Park.

The tree in Village Green Park adjacent to the property at 835 Perennial Drive has been removed; however, Bob Ray Tree Service still needs to remove the stump, the other small tree near the garage, the stake adjacent to the tree near the playground and several logs along Alexander Avenue. Mary Rose Evans has contacted EcoTech and they will be planting a red maple sapling near the garage when weather conditions are suitable.

Erin Spalding motioned to approve Resolution 2023-002, including sign-off by the Mayor, related to utilization of ARPA funds to cover the expenses from PlayPros for new playground equipment to include a balance beam with leg steppers and a tunnel. Inclusive of all materials, installation, labor, and freight, the quote totals approximately \$24,000.00; Amanda Cain seconded; motion carried unanimously. Pat will contact PlayPros to schedule the project. The City will continue to seek a source for the rubber pellets needed for the project.

Amanda Cain motioned to approve Resolution 2023-001, including sign-off by the Mayor, related to usage of ARPA funds to cover the expenses from B-Sign Group for repairs/replacement/and removal of signage throughout the City, approximating \$8,500.00; Ken White seconded; motion carried unanimously. Pat will contact B-Sign Group to schedule the project.

Ken White will contact Cunningham's Overhead Door company to have the overhead garage door handle replaced.

New Business

KRS-required forms (Conflict of Interest, Your Duty Under the Law, Mediation Agreement) were distributed to all City officials and receipt signatures were obtained for City files.

Duties were assigned to City officials as follows:

Mayor Pro-Tem – Ken White
City Streets – Erin Spalding
Village Green Park – Ken White
City website – Amanda Cain
Contracts – Andrew Burcham

Ken White motioned to adjourn the meeting; Erin Spalding seconded; motion carried unanimously; meeting adjourned at 7:38 p.m.

Respectfully submitted:

Andrew Burcham, Mayor

Patricia Gould, City Clerk/Treasurer

Sidewalk issues

Preston Corridor Improvement Committee

Verizon application

ABC License – Susan's Florist