

Minutes  
Board of Commissioners  
City of Parkway Village  
October 24, 2023

Mayor Andrew Burcham called the meeting to order at 6:31 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor Andrew Burcham, Commissioners Amanda Cain and Erin Spalding, Ken White; City Clerk/Treasurer, Pat Gould, and Citation Officer, Steve Peerce

Visitors: Audubon Police Chief, Teddy Laun

Amanda Cain motioned to approve the minutes from the September 26, 2023 Board of Commissioners' meeting; Erin Spalding seconded; motion carried unanimously.

Ken White motioned to approve the vouchers for October, 2023; Amanda Cain seconded; motion.

Parkway Village Citation Officer, Steve Peerce, orally presented the Citation Officer's report for October 2023. He reported that trash bins remained curbside in the City pending Waste Management providing pick-up and replacement of the bins which may now take up to fourteen weeks. He also reported he was issuing warnings/citations on properties with parking pads in need of maintenance.

Audubon Park Police Chief, Teddy Laun, presented the September 2023 police report to the Commission stating that there were two reports related to Parkway Village (a Parkway Village resident stole a phone at the Poplar Level Kroger and charged approximately \$700.00 on PayPal-case remains open; a stolen car at Cardinal Auto Sales that was later returned). There was a traffic incident at Linwood Ave and Preston Hwy. She also reported that Assistant Chief, Cheri Bower, had retired to spend more time with family and that her last day with the Audubon Park Police Department would be January 4, 2024. She could not release the names of the new police chief and assistant police chief, but stated that they were highly qualified and that the City of Parkway Village would be pleased with the appointments. She reiterated to everyone that 'if you see something, contact police dispatch at 574-5471, tell them you live in Parkway Village and need service from Audubon Park police. Amanda Cain reported an individual was leaving beer cans in the yard at 837 Linwood Avenue and Andrew Burcham reported that a car at/near 821 Perennial Drive was parked in the grass. Chief Laun will have police patrol both addresses for violations. Chief Laun also noted that they were aware of the individual residing the camper on Linwood Avenue. She advised that the person has moved out and suffers from mental issues. Chief Laun also stated that anyone seeing rats at/near the Cardinal Auto Sales property should contact CityCall at 311 or the Metro Louisville Health Department to report the issues.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through September 2023. Amanda Cain motioned to accept the Treasurer's report; Ken White seconded; motion carried unanimously.

Pat stated that the 2023 real property tax bills had been received from the Property Valuation Administration and she was submitting the requested bills to escrow agents. The remainder of the bills will be mailed to owners in November 2023.

Mayor Burcham reported that he had contacted the Metro Louisville regarding the Code of Ordinances related to the vehicles parked off-property at/near Cardinal Auto Sales.

The Commission discussed further action to be taken against businesses with outstanding business licenses for the July 1, 2022 through June 30, 2023 fiscal year. The Commission may seek assistance from a collection agency to collect the outstanding license fees, along with the \$500.00 citation fees.

Mayor's Message: Mayor Burcham will address the permanent installation of the memorial installation for Royal Evans at the Village Green Park walkway. He contacted Luv-It Landscaping regarding placement of large boulders to replace the remaining barrier posts along the eastern greenspace at the Park. They quoted \$1,442.00 to include removal of the current poles and installation of bushes. Amanda Cain motioned to expend up to \$1,600.00 for the project; Erin Spalding seconded; motion carried unanimously. The Mayor also advised that LimbWalkers quoted \$1,156.00 to maintain the Park's trees throughout the year. Ken White motioned to approve approval of the Limbwalkers' contract; Amanda Cain seconded; motion carried unanimously. The Mayor will forward the contract to Pat for payment processing.

The Board of Commissioners discussed the need for a new City Attorney. Two attorneys were mentioned as possible candidates: Keith Larson and Joe Dunman. Mayor Burcham will contact them to see if either might be interested in the position.

Guest Comments: None

Mayor Burcham will follow-up on the permanent installation of Roy Evans' memorial plaque in asphalt with bolted anchors.

There remains a vacancy for a fourth Commissioner on the Commission for the January 1, 2022 through December 2024 term.

Mayor Burcham contacted Waste Management again regarding service concerns and was informed that other small cities were experiencing similar issues. The Commission suggested possibly contacting Republic Waste to possibly switch providers, as Waste Management has violated the five-year contract which states that all services are to be provided on the same day. City residents have been advised by Waste Management that future yard waste collection will occur on Wednesday, beginning November 8, 2023. Mary Rose had indicated that she would see Andy, Waste Management representative, at the District 109 meeting on Wednesday, October 25, 2023, and would discuss the matter with him.

Mayor Burcham will reach out to his neighbor who expressed interest in painting the mural on the southside of the Village Green Park garage. If he gets no response, Amanda Cain will ask her husband, Jared Cain, to quote a price for the work. Amanda ordered and installed the translucent film to cover the garage window. The Commission agreed that it looks great. Pat will reimburse Erin for the expense.

Pat contacted Thomas Grundy about a quote to clean along the fence row behind the garage and trim the tree limbs. He quoted \$545.00 for the work. Thomas also stated that the pricing for the 2023-24 winter season intersection de-icing and snow plowing would not increase.

Erin Spalding contacted the Brain Freeze food truck to provide ice cream, shaved ice and walking tacos at the Park on Sunday, October 29, 2023, from 4:00 p.m. to 7:00 p.m. Brain Freeze charges a \$500.00 minimum. If needed, Pat will process any outstanding payment due following the event. Information will be posted on the website and on the signage at Village Green Park. There will also be sidewalk chalk, bubbles, candy, balloons, and karaoke for the event. Amanda will order an ADA porta-pot and give the information to Pat for payment processing. Amanda Cain will try to clean up some of the playground equipment graffiti prior to the event.

The Commission discussed the proposed construction of an eight-story warehouse on the west side of Preston Hwy, between Locust Ave and Jefferson Ct. The Commission expressed concerns about increased truck traffic. The matter was waived to the November 2023 meeting as no additional information is available at this time.

Pat will continue to forward information regarding the monthly Jefferson County League of Cities (JCLC) and Preston Area Business Alliance (PABA) meetings to the Commission. She informed the Commission that the annual JCLC dinner is scheduled for Thursday, November 16, 2023, at the Jeffersonian in Jeffersontown. The Commission will pay for tickets for Commissioners interested in attending. Guest tickets are \$62.00 this year. Amanda Cain expressed that she was interested in attending. Pat is also planning to attend along with guest, Mary Rose Evans. The reservation deadline is November 2, 2023. Other members of the Commission will advise Pat prior to the deadline of their interest in attending.

No additional information was available regarding the Preston Corridor Improvement Project study's results. The City is against the proposal that Preston Highway be reduced to two lanes with a center turning lane from Eastern Parkway to Durrett Lane.

Pat stated that she had attended the October 16, 2023, meeting at Fourth Presbyterian church held by the Louisville Regional Airport Authority regarding the noise reduction program phase which will affect City of Parkway Village homes north of Alexander Avenue to Parklawn Drive. Attendees were given the opportunity to schedule acoustical studies at their homes over the next few weeks. Additional informational information will be communicated over the next few months.

New Business - None

Amanda Cain motioned to adjourn the meeting; Ken White seconded; motion carried unanimously; meeting adjourned at 7:20 p.m.

Respectfully submitted:

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Andrew Burcham, Mayor

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Patricia Gould, City Clerk/Treasurer