

Minutes
Board of Commissioners
City of Parkway Village
November 28, 2023

Mayor Andrew Burcham called the meeting to order at 6:34 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor Andrew Burcham, Commissioners Amanda Cain and Erin Spalding, Ken White; City Clerk/Treasurer, Pat Gould, and Citation Officer, Steve Peerce

Visitors: Audubon Police Chief, Teddy Laun, incoming Police Chief Mike Murdoch, and resident, Mary Rose Evans

Amanda Cain motioned to approve the minutes from the October 24, 2023 Board of Commissioners' meeting; Ken White seconded; motion carried unanimously.

Ken White motioned to approve the vouchers for November, 2023; Erin Spalding seconded; motion carried unanimously.

Parkway Village Citation Officer, Steve Peerce, orally presented the Citation Officer's report for November 2023. He reported that trash bins remained curbside in the City pending Waste Management providing pick-up and replacement of the bins which may now take up to fourteen weeks.

Audubon Park Police Chief, Teddy Laun, presented the October 2023 police report to the Commission. Two reports from vandalism to two unlocked vehicles had been reported and some items have been recovered. She also reported an attempted home break-in and that the perpetrator had been arrested. Louisville IPL (Department of Inspections, Permits and Licenses) was working to evict tenants at 800 Perennial Drive. She also reported that she would be retiring, effective January 3, 2024, and her last day with the Audubon Park Police Department would be January 3, 2024. The City of Audubon Park will host a farewell party for Chief Laun on Sunday, December 10, 2023, at Audubon City Hall, from 5:00 – 9:00 p.m. She introduced the new Police Chief, Mike Murdoch, to the Commission and stated that he was highly qualified and that the City of Parkway Village would be pleased with the appointment. She reiterated to everyone that 'if you see something, contact police dispatch at 574-5471, tell them you live in Parkway Village and need service from Audubon Park police. Andrew Burcham reported that a car at/near 821 Perennial Drive was parked in the grass. Chief Laun will have police patrol the addresses for violations and issue citations accordingly. She stated that if the citations remained unpaid, vehicles would be towed from roadways, however, they cannot be towed from yards and/or driveways.

Amanda Cain stated that signage with Audubon Park police contact information needed to be reposted at Village Green Park, perhaps on the Announcement Board. She will also post to the Announcement page of the website.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through October 2023. Amanda Cain motioned to accept the Treasurer's report; Erin Spalding seconded; motion carried unanimously.

Pat gave the Property Collector's report stating that the 2023 real property tax bills had been received from the Property Valuation Administration requested bills had been mailed to escrow agents. The remainder of the bills have been mailed to owners in November 2023.

Mayor Burcham reported that he had contacted the Metro Louisville regarding the Code of Ordinances related to the vehicles parked off-property at/near Cardinal Auto Sales. Police Chief Laun encouraged all residents to contact LMPD to report rat sightings around the Cardinal Auto Sales property on Preston Hwy at Packard Ave.

The Commission discussed further action to be taken against businesses with outstanding business licenses for the July 1, 2022 through June 30, 2023 fiscal year. The Commission may seek assistance from a collection agency to collect the outstanding license fees, along with the \$500.00 citation fees.

Mayor's Message: Mayor Burcham will address the permanent installation of the memorial installation for Royal Evans at the Village Green Park walkway. Pat processed payment to Luv-It Landscaping for placement of large boulders to replace the remaining barrier posts along the eastern greenspace at the Park of \$1,442.00 to include removal of the current poles and installation of bushes. Pat also processed payment to LimbWalkers for \$1,156.00 to maintain the Park's trees throughout the year.

The Board of Commissioners discussed the need for a new City Attorney. Two attorneys were mentioned as possible candidates: Keith Larson and Joe Dunman. Mayor Burcham will contact Keith Larson and Erin Spalding will contact to see if either might be interested in the position.

Guest Comments: None

There remains a vacancy for a fourth Commissioner on the Commission for the January 1, 2022 through December 2024 term. Amanada Cain will put a notice on the Announcement Board at Village Green Park and continue to include on the City's website.

Erin Spalding suggested the Commission revisit the reestablishment of a Parkway Village Facebook page. Mayor Burcham will look into the possibility.

Mayor Burcham is now talking with a supervisor at Waste Management regarding service concerns. The Commission suggested possibly contacting Republic Waste to possibly switch providers, as Waste Management has violated the five-year contract which states that all services are to be provided on the same day. City residents have been advised by Waste Management that future yard waste and recycling collection will occur on Wednesday, beginning November 8, 2023. All services will tentatively be changed to Wednesday in January 2024.

The mural on the southside of the Village Green Park garage has been completed and Pat will send reimbursement to Andrew for the supplies, as he reimbursed his neighbor for the expense. Pat issued reimbursement to Erin for the expense to paint the north side of the garage.

Pat remitted \$545.00 for clearing along the fence row behind the garage and trim the tree limbs. Thomas also stated that the pricing for the 2023-24 winter season intersection de-icing and snow plowing would not increase.

Mayor Burcham stated that the Halloween event at Village Green Park on Sunday, October 29, 2023, from 4:00 p.m. to 7:00 p.m. had been successful; however, the rainy, cold weather hampered the gathering. Erin Spalding stated the Brain Freeze food truck minimum of \$500.00 was not met and Pat will remit the underage of \$270.00 to provide ice cream, shaved ice and walking tacos. Brain Freeze charges a \$500.00 minimum. Amanda provided the information for the ADA porta-pot to Pat and she paid for the placement and pickup. Amanda Cain cleaned up some of the playground equipment graffiti prior to the event stating that the new graffiti remover worked well. She also stated that the graffiti remover in the garage had leaked and ruined cardboard boxes. She threw out contaminated items and said the Commission needs to schedule a garage clean-up day when the weather improves. Plastic totes will be purchased to keep the products, rather than cardboard.

The Commission discussed the proposed construction of an eight-story warehouse on the west side of Preston Hwy, between Locust Ave and Jefferson Ct. The Commission expressed concerns about increased truck traffic. The matter was waived to the January 2024 meeting as no additional information is available at this time.

Pat will continue to forward information regarding the monthly Jefferson County League of Cities (JCLC) and Preston Area Business Alliance (PABA) meetings to the Commission. The annual JCLC dinner was held Thursday, November 16, 2023, at the Jeffersonian in Jeffersontown. Pat and Amanda Cain attended, along with Mary Rose Evans. Metro Louisville Mayor, Craig Greenberg, was the keynote speaker and the evening was enjoyable.

The St. Matthews annual City holiday party will be held on Thursday, December 3, 2023, from 5:00 – 9:00 p.m. and the Commission was invited.

No additional information was available regarding the Preston Corridor Improvement Project study's results. The City is against the proposal that Preston Highway be reduced to two lanes with a center turning lane from Eastern Parkway to Durrett Lane.

There was no new information available regarding the FAA Quieter Homes Program.

New Business

Pat will contact Eco-Tech regarding the City's tree donation request and placement before the December 1, 2023, deadline.

Amanda Cain motioned to adjourn the meeting; Erin Spalding seconded; motion carried unanimously; meeting adjourned at 7:37 p.m.

Respectfully submitted:

Andrew Burcham, Mayor

Patricia Gould, City Clerk/Treasurer