

Minutes
Board of Commissioners
City of Parkway Village
February 28, 2023

Commissioner Ken White called the meeting to order at 6:28 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor Andrew Burcham, Commissioners Amanda Cain, Erin Spalding and Ken White; Attorney Schuyler Olt, City Clerk/Treasurer, Pat Gould

Visitors: Mary Rose Evans, Cheri Bower, and Mike Evans, Civil Engineer & Land Surveyor, for the proposed construction project at 2703 Preston Highway

Amanda Cain motioned to approve the minutes from the January 24, 2023 meeting; Erin Spalding seconded; motion carried unanimously.

Erin Spalding motioned to approve the vouchers for February, 2023 meetings; Ken White seconded; motion carried unanimously.

The Citation Officer's report was unavailable.

Assistant Police Chief Cheri Bower reported that in February 2023, the police responded to two incidents: one at the KFC and one accident. There was one service call. They issued two parking citations. They responded to one stolen car incident. The car was recovered in the area. Assistant Police Chief Bower reminded everyone to keep vehicles locked and remove valuables.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through January 2023. Amanda Cain motioned to accept the Treasurer's report; Ken White seconded; motion carried unanimously.

Pat reported that 85% to 90% of real property taxes had been paid for the 2022 tax year.

Guest Comments:

Mary Rose Evans noted that the stump had not been removed at Village Green Park. Pat will follow-up with Charlie Sang of Bob Ray Company. Mary Rose will contact EcoTech about planting the donated red maple sapling when the stump removal is completed. Mary Rose also noted that the Embry-Bosse Funeral Home has been sold.

Mike Evans, Civil Engineer & Land Surveyor, presented the proposed plans for the expansion of the property at 2703 Preston Highway, owned by Sri Ganish. Mr. Ganish wishes to construct additional space to the north of Liquor Island, and add three (3) apartments above the current structure, including a patio only accessible to residents (there would be no access from the parking lot). The project also proposes to add trees at Preston Highway and Linwood Avenue. Attorney Olt will develop an encroachment agreement for the Commission's review at the March 2023 meeting regarding the Linwood Avenue public right-of-way which would be revocable.

Attorney Olt reported that City of Parkway Village Code of Ordinances Section 110.99 can be used to impose \$500/day penalties and a ninety-day jail sentence for businesses with outstanding business licenses. The City of Parkway Village would be able to issue the applicable citation(s).

There remains a Commissioner vacancy for the January 1, 2023 through December 31, 2024 term. Amanda will publish a newsletter to announce members of the newly installed Commission and include the need for an additional Commissioner.

Citation Officer, Erich Kragel, has give notice of his resignation; however, will continue to serve until the position can be filled. The Commission will ask Paul Amshoff if he would be interested in the position. Amanda suggested that perhaps some community teens could assist with park maintenance to include poop clean-up and doggie pot(s) upkeep.

Mary Rose Evans reported that the Preston Area Business Alliance (PABA) is seeking a part-time Executive Director. There was no update available as to the next scheduled PABA meeting.

Mary Rose still has the memorial plaques for Roy Evans and Yvonne Miles in her possession. It was suggested that the Roy Evans plaque be screwed into a concrete slab next to the walkway at Village Green Park. Yvonne Miles' plaque will be mounted on the ADA picnic table.

Mayor's Message: None

Ken White motioned to amend Resolution 2023-002, including sign-off by the Mayor, related to utilization of ARPA funds to cover the expenses from PlayPros for new playground equipment to include a balance beam with leg steppers and a tunnel. 899 Sq Ft of rubber mulch has been ordered from Direct Mulch at the proposed expense of \$3,500.00. Inclusive of all materials, installation, labor,

and freight, the quote totals approximately \$28,000.00; Erin Spalding seconded; motion carried unanimously. Pat has contacted PlayPros and Mulch Direct with proposal approvals to proceed with the orders.

Pat has contacted B-Sign Group to advise of the Commission's approval to schedule the City's signage project which will include installation of a replacement doggie pot (already purchased) and removal the City banners.

Ken White will purchase a new door handle for the overhead garage door. Per Ken, the lock does not need replacement. Mayor Burcham advised that a Linwood Avenue neighbor has volunteered to paint a mural on the Perennial Drive side of the Village Green Park garage, provided the City covers the expense for paint and supplies. Andrew will forward pictures of her ideas to the Commission upon receipt. He will also ask her about ideas for the entire garage.

It was reported that there is additional graffiti on the playground equipment. The Commission will seek input as to whether there is a better surface for the playground equipment. The Commission wants to plan a party when the new playground equipment is installed.

Erin suggested the Commission plan a monthly food truck day at the Village Green Park.

New Business

Any additional KRS-required forms (Conflict of Interest, Your Duty Under the Law, Mediation Agreement) will be distributed for signatures at the March 2023 meeting..

Ken White motioned to adjourn the meeting; Erin Spalding seconded; motion carried unanimously; meeting adjourned at 7:47 p.m.

Respectfully submitted:

Andrew Burcham, Mayor

Patricia Gould, City Clerk/Treasurer

Sidewalk issues

Preston Corridor Improvement Committee

Verizon application

ABC License – Susan's Florist