

Minutes
Board of Commissioners
City of Parkway Village
March 28, 2023

Mayor Andrew Burcham called the meeting to order at 6:32 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor Andrew Burcham, Commissioners Amanda Cain, Erin Spalding and Ken White; City Clerk/Treasurer, Pat Gould

Visitors: Mary Rose Evans, Audubon Police Assistant Chief, Cheri Bower

Erin Spalding motioned to approve the minutes from the February 28, 2023 meeting; Ken White seconded; motion carried unanimously.

Amanda Cain motioned to approve the vouchers for February, 2023 meetings; Erin Spalding seconded; motion carried unanimously.

The Citation Officer's report was unavailable. The City of Parkway Village approved the employment of Steeve Peerce as Citation Officer, beginning at April 1, 2023, as Eric Kragel has resigned from the position.

Assistant Police Chief Cheri Bower reported that in March 2023, the police responded to three incidents: one at the nail salon at 810 Clarks Ln, a domestic call, and one accident at Preston Hwy and Melford Ave. No arrest has been made to date on the vandalism case at the nail salon. There were seven service calls. They issued one parking citation.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through February 2023. She also reported that the documentation for usage of ARPA funds for expenses related to the purchase/donation of four police radios for the Audubon Park police department, and the 4% donation to participate in the Suburban Fire District Premium Pay distribution. Amanda Cain motioned to accept the Treasurer's report; Erin Spalding seconded; motion carried unanimously.

Pat reported that approximately twenty payments for real property taxes for the 2022 tax year remain outstanding.

There was no Mayor's message.

Guest Comments:

Mary Rose Evans reported that the Preston Corridor improvement project study had been completed. She will report on the findings at the April 2023 meeting.

Erin Spalding motioned to approve Resolution 2023-005, regarding the expansion of the property at 2703 Preston Highway, owned by Sri Ganish. Mr. Ganish wishes to construct additional space to the north of Liquor Island, and add three (3) apartments above the current structure, including a patio only accessible to residents (there would be no access from the parking lot). The project also proposes to add trees at Preston Highway and Linwood Avenue. Ken White seconded the motion; motion carried unanimously.

Attorney Olt reported that City of Parkway Village Code of Ordinances Section 110.99 can be used to impose a \$500 penalty and a ninety-day jail sentence for business owners with outstanding business licenses. The City of Parkway Village would be able to issue the applicable citation(s).

There remains a Commissioner vacancy for the January 1, 2023 through December 31, 2024 term. Ken White will contact Paul Amshoff to see if he would consider being appointed to the office. Amanda will publish a newsletter to announce members of the newly installed Commission and include the need for an additional Commissioner.

The Preston Area Business Alliance (PABA) annual dues of \$75.00 will be paid prior to April 1, 2023. There was no update available as to the next scheduled PABA meeting.

Mary Rose still has the memorial plaques for Roy Evans and Yvonne Miles in her possession. It was suggested that the Roy Evans plaque be screwed into a concrete slab next to the walkway at Village Green Park. Yvonne Miles' plaque will be mounted on the ADA picnic table. Ken White will visit the KFC at Preston Hwy and Parkway Drive and see if a concrete wedge similar to one at that location could be placed at the Village Green Park walkway for Roy Evans' plaque placement.

Mayor's Message: None

Pat contacted B-Sign Group to request an update as to scheduling the City's signage project which will include installation of a replacement doggie pot (already purchased) and removal of the City banners. They expect to begin installation in the next week.

Ken White will meet with a company on March 29, 2023, to replace the door handle for the overhead garage door.

Pat will follow-up with Charlie Sang of Bob Ray Co. regarding the locust tree stump that still needs to be removed at Village Green Park. Mary Rose advised that she would contact EcoTech regarding planting the EcoTech red maple sapling tree donation, but it may be too late for this season.

There was no update regarding the installation schedule for the new playground equipment in Village Green Park.

Mayor Burcham advised that he will email art designs for the Village Green Park garage mural(s). Amanda Cain advised that her husband was also interested in the project. Erin Spalding suggested purchasing a translucent film to cover the garage window.

It was reported that there is additional graffiti on the playground equipment. The Commission will seek input as to whether there is a better surface for the playground equipment. Pat will order graffiti cleaner. The Commission wants to plan a party when the new playground equipment is installed.

Erin has contacted Kuna Ice and Ehrlers' Ice Cream about bringing their mobile units to the Village Green Park around the first of summer for the Community's enjoyment. She will continue to look into contacting other mobile vendors.

Pat will forward information regarding the monthly Jefferson County League of Cities (JCLC) meetings to the Commission. Erin Spalding expressed interest in attending.

New Business

The Commission approved contacting Thomas Grundy's Lawn services about Village Green Park mowing, etc. for the 2023 season. Pat will contact Thomas to request an updated certificate of insurance.

Ken White motioned to adjourn the meeting; Amanda Cain seconded; motion carried unanimously; meeting adjourned at 7:07 p.m.

Respectfully submitted:

Andrew Burcham, Mayor

Patricia Gould, City Clerk/Treasurer

Sidewalk issues

Preston Corridor Improvement Committee

Verizon application

ABC License – Susan's Florist