

Minutes  
Board of Commissioners  
City of Parkway Village  
May 23, 2023

Mayor Andrew Burcham called the meeting to order at 6:30 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor Andrew Burcham, Commissioners Amanda Cain, and Ken White; City Clerk/Treasurer, Pat Gould, and Citation Officer, Steve Peerce

Visitors: Mary Rose Evans, Audubon Police Assistant Chief, Cheri Bower, Resident Jarvis Rice

Ken White motioned to approve the minutes from the April 25, 2023, meeting; Amanda Cain seconded; motion carried unanimously.

Amanda Cain motioned to approve the vouchers for May, 2023 meetings; Ken White seconded; motion carried unanimously.

Parkway Village Citation Officer, Steve Peerce, gave the Citation Officer's report. Pat reported that the background check on Steve Peerce reflected only two speeding violations from over twenty years ago.

Assistant Police Chief Cheri Bower emailed the April 2023 police report to Pat and verbally informed the Commission of activity in Parkway Village, stating that April had only one report related to Parkway Village for criminal mischief. The police made seven service calls. She also reported that increased foot traffic is to be expected as the weather warms and schools close for summer break. She reminded everyone to be mindful of items left outside and/or in cars. They will be increasing patrols but need the help of residents, as well.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through April 2023. She distributed the draft fiscal year 2023-2024 budget, along with Ordinance 2023-007 for first reading. Amanda Cain motioned to accept the Treasurer's report; Ken White seconded; motion carried unanimously. Amanda Cain motioned for City Clerk/Treasurer, Pat Gould, to give a summary first reading of Ordinance 2023-007, related to the fiscal year 2023-2024 budget; Ken White seconded; motion carried unanimously. Pat gave a summary first reading of Ordinance 2023-007. Mayor Andrew Burcham stated no further action would be taken.

Pat reported that approximately twenty payments for 2022 real property taxes remain outstanding. Pat reported that approximately ten (10) businesses would be cited \$500 for unpaid business license fees for the current year. She will also mail business license renewal applications and fee schedules for the 2023-2024 year. Attorney Olt has been asked to review and amend the language regarding enforcement of the citation penalties. Pat distributed the tax rate calculation and Ordinance 2023-006, related to the proposed real property tax rate for the 2023-2024 tax year. Ken White motioned for City Clerk/Treasurer, Pat Gould, to give a summary first reading of Ordinance 2023-006; Amanda Cain seconded; motion carried unanimously. Pat gave a summary first reading of Ordinance 2023-006. Mayor Andrew Burcham stated no further action would be taken.

Mayor's Message: There was no mayor's message.

Guest Comments:

Resident Jarvis Rice asked the Commission to consider installation of speed humps on Linwood Avenue utilizing the City's KMAP funds. He had information for the Commission to review regarding plastic 'bolt-down' options. The humps are 39" wide and can be adjusted for width. The product has a 15-year lifespan. Mary Rose Evans suggested that Mayor Burcham speak to Audubon Park police and Counsel about the issue. She also stated that previous reviews reflect that many drivers speed up after crossing a hump. Mr. Rice also noted that Waste Management was leaving trash bins on the street after collection and were not collecting large items on a regular basis. Pat will send the Waste Management contract to Mayor Burcham so that he can review and contact Waste Management about the issues. Mr. Rice also inquired about the City's newsletter. Amanda stated that she had completed the Spring 2023 edition and would have it copied and delivered within the next week.

As the locust tree and stump removal have been completed, Mary Rose Evans will contact EcoTech about planting of the City's donated tree, but if too late for this season, then schedule for the fall.

Mary Rose Evans reported that former Mayor Betty Shelton has passed away.

There remains a Commissioner vacancy for the January 1, 2023 through December 31, 2024 term. Amanda will publish a newsletter to announce members of the newly installed Commission and include the need for an additional Commissioner.

Mayor Burcham has installed the memorial plaque for Roy Evans in cement alongside the walking path, and Yvonne Miles's plaque will be mounted into the ADA picnic table by Amanda Cain's spouse.

Pat reported that B-Sign Group has installed new barriers on Alexander Avenue at Village Green Park and have submitted the invoice for the project. Pat will remit payment and submit the documentation to KIPDA for compliance with usage of ARPA funds.

Pat reported that PlayPros has scheduled the new playground equipment installation in Village Green Park. Amanda stated that she could meet PlayPros onsite, if needed. Thomas will install the green rubber mulch once Pat contacts him that the equipment has been installed.

Mayor Burcham advised that the artist interested in painting the Village Green Park garage mural has estimated supply costs at \$1,500.00. Her labor will be donated for the project. He passed the art design for the Village Green Park southside garage mural for the Commission's review. Amanda Cain advised that her husband was interested in painting a mural on the northside of the garage. Erin Spalding suggested purchasing a translucent film to cover the garage window.

Pat distributed graffiti cleaner to the Commission members present for cleaning additional graffiti on the playground equipment. The Commission will seek input as to whether there is a better surface for the playground equipment Commission wants to plan a party when the new playground equipment is installed.

Plans for bringing Kuna Ice, Ehrlers' Ice Cream and other mobile units to the Village Green Park around the first of summer for the Community's enjoyment were waived until June 2023.

Pat will forward information regarding the monthly Jefferson County League of Cities (JCLC) meetings to the Commission. Erin Spalding expressed interest in attending.

Mayor Andrew Burcham will issue a statement from the City of Parkway Village regarding the Preston Corridor Improvement Project study's results. The City is against the proposal that Preston Highway be reduced to two lanes with a center turning lane from Eastern Parkway to Durrett Lane.

#### New Business

Public hearings regarding proposed usage of KMAP funds and the proposed tax rate for the 2023-2024 fiscal year will be held at 6:30 p.m. on June 27, 2023, prior to the regular Board of Commissioners meeting. Amanda will post public notices on the website.

Amanda Cain motioned to adjourn the meeting; Ken White seconded; motion carried unanimously; meeting adjourned at 7:40 p.m.

Respectfully submitted:

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Andrew Burcham, Mayor

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Patricia Gould, City Clerk/Treasurer