Meeting Minutes

Board of Commissioners

City of Parkway Village

June 25, 2019

Mayor Pro-Tem, Mary Rose Evans, called the meeting to order at 6:35 p.m. at Audubon Park City Hall, 3340 Robin Road.

Roll Call: Present were Commissioners Tabitha Bircham, Mary Rose Evans, Mara Cravens, and Meredith Rubin; City Clerk/Treasurer, Pat Gould; Citation Officer, Erich Kragel. Mayor Paul Amshoff was absent.

Visitors: Audubon Park Police Assistant Chief Teddy Laun, Verizon representatives Brian Augustine and Marshall Boyd, Patricia Williams, Jarvis Rice

Tabitha Bircham motioned to approve the minutes from the May 28, 2019, Board of Commissioners meeting; Meredith Rubin seconded. Motion carried unanimously. Mara Cravens motioned to approve the minutes from the Special Meeting held June 8, 2019, during which the Audubon Park Police Contract mid-term request for an additional $5,000.00, to be paid in $2,500.00 installments at July 1, 2019, and January 1, 2020 was approved; Meredith Rubin seconded; motion carried unanimously.

Vouchers for June 2019 were distributed. Mara Cravens motioned to approve the vouchers; Meredith Rubin seconded. Motion carried unanimously.

Visitor Comments: Brian Augustine requested the City would vote on the franchise agreement with Verizon. Attorney Olt informed the Commission that transmission lines have been installed in Parkway Village, but no residential services are planned. MCI/Verizon will service business and governmental entities. Attorney Olt about revenues from Verizon, whether from a flat fee versus an excise tax versus a franchise fee. The City could join the pool for excise tax payments. Tabitha inquired about the possible range of fees to be collected. Attorney Olt estimated $.50 per linear foot, but that comparables would need to be researched to determine the rate calculation. Clarification from the State is still being sought due to circumstances outside the control of Parkway Village and MCI/Verizon. Meredith Rubin motioned for a second summary reading of Ordinance 2019-001, regarding the Uniform Franchise Agreement between Parkway Village and MCI/Verizon, Tabitha Bircham seconded; motion carried unanimously; Attorney Olt gave a second summary reading of Ordinance 2019-001m regarding the Uniform Franchise Agreement between the City of Parkway Village and MIC/Verizon; Meredith Rubin motioned to approve Ordinance 2019-001l Tabitha Bircham seconded; motion carried unanimously.

Patricia Williams requested the Commission assist with her neighbors’ need to maintain their property which has overgrown gutters, and piled up debris causing a rat and mosquito infestation on her property. The Commission suggested containing CityCall and the health department.

Assistant Chief Laun reported that June 2019 was a very quiet month for crime in Parkway Village. She reported that there was a burglary from a garage that was open. Police are seeking a suspect, the ‘purple gun robber’, who carries a purple gun and has robbed several businesses along Preston Highway. Fourteen (14) suspicious persons were stopped in May 2019. Eight (8) parking citations were issued. Assistant Chief Laun stated that officers were responding to a crime scene at Thornton’s when the medical emergency on Linwood Avenue was dispatched and did not respond.

Erich Kragel gave the citation report. There is a large item, a couch, on Parkway. The owner will be cited if not removed by June 26, 2019. The item needs to be wrapped in plastic in order for Waste Management to pick up. Attorney Olt also suggested the City could take action utilizing the nuisance ordinance, as there is a present danger to public health and safety.

Pat Gould gave the Treasurer’s report stating that both the checking and Road Fund accounts were reconciled through May 31, 2019. Mara Cravens motioned to accept the Treasurer’s report; Meredith Rubin seconded; motion carried unanimously.

Pat gave the Tax Collector’s report stating that letters would be sent to homeowners with outstanding 2018 real property taxes and that liens would be placed in July 2019.

Mayor’s Message: Mayor Pro-Tem, Mary Rose Evans, stated that the new FAA eligible noise contour maps have been published and that all Parkway Village homes are within the area to receive noise mitigation.

Tabitha stated that Yvonne Miles had emailed her regarding homeowners’ responsibility to maintain the easement between Linwood Avenue and Melford Avenue. Per Jarvis Rice, the easement is 100% the responsibility of Linwood Avenue homeowners between Linwood Avenue and Reading Road. Meredith will put this information in the upcoming Fall newsletter.

Old Business:

The discussion on succession planning was waived to July 209. Pat will bring the spreadsheet outlining duties of the Clerk/Treasurer and Property Tax Collector for the Commission’s review.

Tabitha reported that an arborist has inspected the tree in Village Green Park and stated that the tree is healthy.

Mr. Sang will schedule trimming of the trees in Village Green Park when his schedule allows.

Pat reported that Charles Veeneman, the auditor, plans to present the fiscal year 2017 audit at the July 2019 meeting.

Tabitha and Meredith reported that there would be no impact of weedeaters on the crumb rubber material benches/picnic tables to be purchased in fiscal year 2020.

Following the Public Hearing, Tabitha Bircham motioned for Attorney Olt to give a 2nd summary reading of Ordinance 2019-002, by title regarding the fiscal year 2020 budget; Meredith Rubin seconded. Attorney Olt gave a 2nd summary reading, by title, of Ordinance 2019-002. Meredith Rubin motioned to approve Ordinance 2019-002, Tabitha Bircham seconded, motion carried unanimously.

Following the Public Hearing, the City will use 2019-2020 Kentucky Municipal Aid Funds (KMAP) for payment of the City’s snow removal and de-icing agreement,

for repair/installation of City sidewalks,

for lighting of City streets,

for purchase and installation of street signs and installation materials.

Tabitha Bircham motioned for Attorney Olt to give a 2nd summary reading of Ordinance 2019-003, by title regarding the fiscal year 2020 real property tax rate; Meredith Rubin seconded. Attorney Olt gave a 2nd summary reading, by title, of Ordinance 2019-003. Meredith Rubin motioned to approve Ordinance 2019-003, Tabitha Bircham seconded, motion carried unanimously.

Pat will post notices of the budget, real property tax ordinances, and the municipal order in The Courier-Journal within thirty (30) as required by KRS. Meredith will post on the City’s website.

Mara will contact Saf-ti-Co regarding replacement of the black/white street signs, and securing several stop signs that are loose, starting on Packard Avenue. The invoice will be pre-date July 1, 2019, with the expense posting in fiscal year 2019.

The Commission waived discussion of offering an amnesty period for those with outstanding parking citations to pay before further penalties are assessed. The Commission waived discussion regarding possible permits for City residents for parking on streets between 2:00 a.m. and 6:00 a.m.

Assistant Chief Laun provided Audubon Park verbiage defining ‘parking on front lawns’ for the City’s Code of Ordinances. Mary Rose will email Attorney Olt requesting the verbiage in the Jeffersontown Code of Ordinances.

The proposed 10% increase in the City Clerk/Treasurer/Tax Collector’s salary was waived to July 2019.

New Business:

The annual city-wide yard sale will be held Friday, September 13, and Saturday, September 14, 2019. Pat will advertise in The Courier-Journal prior to the event and on Craigs List.

The annual City picnic will be held on Sunday, September 15, from 12:30 – 2:30, in Village Green Park. Tabitha offered to do facepainting. There will be hotdogs, snacks, lemonade, cookies, water. The Camp Taylor Fire Department will be contacted about bringing a truck to the event. Audubon Police will be contacted about providing a cruiser. We will also contact Louisville EMS about having an ambulance onsite.

Mara Cravens motioned to adjourn the meeting; Meredith Rubin seconded; meeting adjourned at 8:10 p.m.

Respectfully submitted:

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Patricia Gould, City Clerk/Treasurer Mary Rose Evans, Mayor Pro-Tem