

Minutes
Board of Commissioners
City of Parkway Village
August 22, 2023

Mayor Andrew Burcham called the meeting to order at 6:32 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor, Commissioners Amanda Cain and Erin Spalding, Ken White; City Clerk/Treasurer, Pat Gould, and Citation Officer, Steve Pearce

Visitors: Mary Rose Evans, Audubon Police Chief, Cheri Bower, and residents Franklin Neff and Jarvis Rice

Erin Spalding motioned to approve the minutes from the July 25, 2023 Board of Commissioners' meeting; Amanda Cain seconded; motion carried unanimously.

Erin Spalding motioned to approve the vouchers for July, 2023; Amanda Cain seconded; motion carried unanimously.

Parkway Village Citation Officer, Steve Pearce, circulated and orally presented the Citation Officer's report for August 2023. He reported that the trash bins remaining curbside at 855 and 856 Linwood Avenue are broken and Waste Management has scheduled pick-up and replacement of the bins, but the process could take up to seven weeks.

Assistant Police Chief, Cheri Bower, presented the July 2023 police report to the Commission stating that there were no reports related to Parkway Village. The police made eight service calls. They issued two traffic citations. She reiterated to everyone that 'if you see something, contact police dispatch at 574-5471, tell them you live in Parkway Village and need service from Audubon Park police.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through July 2023. Amanda Cain motioned to accept the Treasurer's report; Erin Spalding seconded; motion carried unanimously.

Pat reported that she would provide a listing of businesses with outstanding business licenses for the July 1, 2022 through June 30, 2023 fiscal year at the September meeting for follow-up. The Commission may seek assistance from a collection agency to collect the outstanding license fees, along with the \$500.00 citation fees. Attorney Olt has been asked to review and amend the language regarding enforcement of the citation penalties, but no response has been received to date.

Mayor's Message: Mayor Burcham reported that the gazebo floor at Village Green Park had been vandalized and a hole (approx. 18" X 18") had been cut in the floor. He and resident, Jarvis Rice, purchased supplies and made the needed repairs. Pat will reimburse Andrew Burcham for the supplies.

The Board of Commissioners waived discussion regarding the need for new City Attorney to September 2023. Amanda will include an announcement in the upcoming newsletter. Mayor Burcham's neighbor is an attorney and he has asked her to assist with compilation of questions for possible candidates.

Guest Comments:

Resident Jarvis Rice stated that he was continuing to follow-up with the Commission regarding speed hump installations in the City. He suggested the possibility of using a site such as SurveyMonkey to poll residents as to their agreement or opposition to speed humps in the City. Resident Franklin Huff stated he had received a citation regarding grass in his parking pad. He will fill-in with gravel and maintain the pad going forward. Discussion regarding speeding issues and monitoring alternatives in the City was waived to the September 2023 meeting.

Mayor Burcham will follow-up on the permanent installation of Roy Evans' memorial plaque in asphalt with bolted anchors.

There remains a Commissioner vacancy for the January 1, 2023 through December 31, 2024 term. Amanda Cain will publish the vacancy in the upcoming newsletter in mid-August, along with upcoming events in Village Green Park (i.e. annual yard sale and picnic dates). Mayor Burcham will contact the KY League of Cities as to whether Pat Gould could accept the position. There will also be a request for City residents to send us their email addresses via the 'Contact Us' section on the website. They will also be given information regarding the Reach Alert system which can be used to disseminate information about happenings in the City.

Amanada Cain will have the Village Green Park garage key copied for Mayor Burcham and Commissioner Erin Spalding and Pat Gould will reimburse her for the expense.

The Commission discussed replacing the remaining barrier posts along the greenspace with linear barriers (railroad ties, concrete or large boulders) that could also be used for seating. Mayor Burcham is researching options. Pat reported that ARPA funds could be used for the project. The matter was waived to September 2023.

Discussion of Waste Management service issues was waived to the September 2023 meeting.

Amanda Cain advised that her husband plans to begin painting a mural on the northside of the garage during the weekend of July 28th-30th. He will volunteer his labor and estimates the supplies' expense to be \$900.00. Mayor Burcham contacted his neighbor and she will lower her \$1,500.00 estimate to \$900.00. Amanda's husband is also available to complete the project on the south side of the garage. Erin Spalding suggested purchasing a translucent film to cover the garage window. Amanda will follow-up.

Ken White will contact Thomas Grundy about a quote to clean along the fence row behind and alongside the garage.

The Commission began discussion regarding permanent signage on the Village Green sign to advertise scheduled events. Amanda stated that U-Line has a non-breakable, graffiti-resistant cabinet, with post, would cost approximately \$600.00, plus shipping. The cabinet will be used to advertise Parkway Village events. Erin Spalding motioned to purchase the cabinet with a cedar stain; Amanda Cain seconded; motion carried unanimously. Pat will order the cabinet and Mayor Burcham will install it next to the Village Green Park sign.

The Commission will host the 2023 picnic in Village Green Park on Sunday, September 17, 2023, from 2:00 p.m. to 4:00 p.m. Pat will bring hotdogs, chips, water and ice. Mary Rose volunteered to bring lemonade. Amanda will bring cake pops and Ken will bring hot dog buns. Steve Peerce will bring baked beans. Ken White will provide DJ services. Amanda will check the inventory of picnic supplies (plates, utensils, cups, etc.) and advise Pat what is needed, if anything (plates/cups/forks/napkins).

The Commission scheduled the annual citywide yard sale for Friday, September 15th and Saturday, September 16th, 2023, and Pat will advertise in The Courier-Journal during the week of the event. Amanda will post to the website and in the upcoming newsletter.

The Commission discussed the proposed construction of an eight-story warehouse on the west side of Preston Hwy, between Locust Ave and Jefferson Ct. The Commission expressed concerns about increased truck traffic. The matter was waived to the September 2023 meeting as no additional information is available at this time.

The Ehrlers' Ice Cream truck was at the Village Green Park for an ice cream social on Friday, August 11, 2023, from 5:00 p.m. to 7:00 p.m. The event was well-attended. As the Ehrlers' Ice Cream truck requires minimum sales of \$700.00 for the food truck to be onsite, the Commission paid the variance of \$349.00, as proceeds totaled \$351.00.

Other mobile food trucks will be contacted and invited to be onsite at the Village Green Park during the summer and fall for the Community's enjoyment. From prior contact, most have a minimum fee of 500.00, or charge an hourly rate. Information regarding future food truck events will be advertised on the City's website, on the new signpost in Village Green Park, as well as on the FaceBook pages of the George Rogers Park, St. Joseph's, and Audubon Park neighborhoods.

Pat will forward information regarding the monthly Jefferson County League of Cities (JCLC) meetings to the Commission. Erin Spalding expressed interest in attending the next meeting which will be held in September 2023. She will also forward the link for input from residents and businesses regarding the Preston Corridor Improvement Project study's results for posting to the City website.

Mayor Andrew Burcham submitted a statement from the City of Parkway Village regarding opposition to the Preston Corridor Improvement Project study's results. The City is against the proposal that Preston Highway be reduced to two lanes with a center turning lane from Eastern Parkway to Durrett Lane. He met with District 10 Councilman, Pat Mulvahill, regarding the project; however, Mr. Mulvahill is a supporter of the Project. Andrew will reach out to the Councilperson for the KY Fair and Expo Center to obtain feedback as to his/her assistance with issues regarding impacts of the project.

New Business

The next meeting of the Preston Area Business Alliance (PABA) will be held in September, 2023. Discussion regarding the Preston Corridor Improvement Study proposal is expected to be on the agenda. Insight will be sought from other businesses that would be impacted by the project. Amanda Cain and Pat Gould plan to attend the meeting. The Preston Corridor Improvement Project study's results is expected to be a topic of discussion.

Letters regarding the final phase of the FAA Quieter Homes Project are expected to be mailed to residents on the east side of Alexander Avenue to the west side of Parklawn Drive in the upcoming weeks.

Pat reported that the Ky League of Cities has published the newest edition of the City Municipal Handbook. The Commission requested that Pat order two handbooks at a cost of approximately \$50.00 each.

Amanda Cain motioned to adjourn the meeting; Erin Spalding seconded; motion carried unanimously; meeting adjourned at 7:36 p.m.

Respectfully submitted:

Ken White, Mayor Pro-Tem

Patricia Gould, City Clerk/Treasurer