Meeting Minutes

Board of Commissioners

City of Parkway Village

September 24, 2019

Mayor Paul Amshoff called the meeting to order at 6:30 p.m. at Audubon Park City Hall, 3340 Robin Road.

Roll Call: Present were Mayor Paul Amshoff, Commissioners Tabitha Bircham, Mary Rose Evans, and Meredith Rubin; City Clerk/Treasurer, Pat Gould. Commissioner Mara Cravens was absent

Visitors: Audubon Park Police Assistant Chief Teddy Laun, residents Jarvis Rice, Yvonne Miles, Joe Feldkamp

Mary Rose Evans motioned to approve the minutes from the August 27, 2019, Board of Commissioners meeting, Tabitha Bircham seconded. Motion carried unanimously.

Vouchers for September 2019 were distributed. Mary Rose Evans motioned to approve the vouchers; Meredith Rubin seconded. Motion carried unanimously.

Assistant Chief Laun distributed the Audubon Park ordinance related to parking on grass. She reported on criminal activity, including breakin of an unlocked car, a neighbor dispute, theft of a license plate on Linwood Ave, and theft of a car stolen in April 2019 which had been recovered. There was one warning and five parking citations issued, 205 business checks, and 21 house checks in August 2019.

The Citation Officer’s report was unavailable.

Pat gave the Treasurer’s report stating that the Operating and KMAP accounts were reconciled through August 31, 2019. The Stock Yards Bank & Trust statement was available for the Commission’s review. Tabitha Bircham motioned to accept the Treasurer’s report, Meredith Rubin seconded. Motion carried unanimously.

Pat will follow up on the requirements for publishing notice of the FY17 audited financial statements and contact The Courier-Journal to place the ad within 30-days of the September 2019 meeting.

Pat gave the Property Tax Collector’s report stating that liens will be placed on properties with outstanding taxes due as soon as the City records are retrieved from the auditor. As requested by Mayor Amshoff, Pat will prepare a property tax lien report for the Commission’s review. Pat will send a sample letter to Attorney Olt to be mailed to business owners with outstanding business license filings. Pat will bring a listing of business licenses to the September 2019 meeting.

Mayor’s Message: Mayor Amshoff had no message.

Visitor Comments:

Jarvis Rice is creating a spreadsheet to track signatures for those on Linwood Avenue in favor of, or opposed to, speed humps. Mary Rose reported that she had contacted KLC regarding speed humps. They do not recommend and will forward a pamphlet with additional information for the Commission’s review. The Commission opened discussion about purchasing a speed monitor, perhaps to share with Audubon Park, for approximately $1,800, to be placed around the cities to encourage speeders to slow down.

Old Business:

The City is awaiting Mr. Sang to schedule trimming of the trees in Village Green Park when his schedule allows.

Discussion regarding City signage – replacing white/black street signs, adding ‘no parking on grass’, and the spacing of Fire Lane signage was waived to the October 2019 meeting.

Paul will contact Thomas Grundy about spraying the vegetation along the businesses at Preston and Clarks Ln for weeds.

Plans for the annual picnic in Village Green Park, to be held from 12:30 – 2:30 on Sunday, October 6, 2019, were finalized. Meredith Rubin made laminated fliers to be placed in the park, Tabitha contacted Ken White about providing DJ services. Meredith will bring fruit, Paul will bring hot dog buns, Mary Rose will bring lemonade, veggie dogs, and cookies, Pat will bring hot dogs, chips, water and ice. Tabitha will bring baked beans and condiments.

Meredith requested that the City’s Welcome brochure be kept on the agenda for revision purposes.

New Business:

Usage of LGEA funds was discussed. Pat suggested possibly replacing the City’s banners and will follow-up to see if this is a qualified use of these funds.

Tabitha Bircham motioned to adjourn the meeting; Meredith Rubin seconded; meeting adjourned at 7:00 p.m.

Respectfully submitted:

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Patricia Gould, City Clerk/Treasurer Paul Amshoff, Mayor