

Minutes  
Board of Commissioners  
City of Parkway Village  
September 26, 2023

Mayor Andrew Burcham called the meeting to order at 6:34 p.m. at Audubon Park City Hall.

Roll Call: Present were Mayor Andrew Burcham, Commissioners Amanda Cain and Erin Spalding, Ken White; City Clerk/Treasurer, Pat Gould, and Citation Officer, Steve Peerce

Visitors: Mary Rose Evans, Audubon Police Chief, Cheri Bower, and resident Jarvis Rice

Ken White motioned to approve the minutes from the July 25, 2023 Board of Commissioners' meeting; Amanda Cain seconded; motion carried unanimously.

Erin Spalding motioned to approve the vouchers for September, 2023, with the addition of vouchers to U-Line for the Village Green Park sign to post announcements/events, Amanda Cain for newsletter printing, Pat Gould for dog waste can bags and to Andrew Burcham for gazebo repair receipts; Ken White seconded; motion carried by consensus, with Mayor Burcham abstaining.

Amanda will post the placement of the new signage for posting announcements/events on the City's website.

Parkway Village Citation Officer, Steve Peerce, circulated and orally presented the Citation Officer's report for September 2023. He reported that trash bins remained curbside in the City pending Waste Management providing pick-up and replacement of the bins.

Assistant Police Chief, Cheri Bower, presented the August 2023 police report to the Commission stating that there were four reports related to Parkway Village (window shooting at State Farm Insurance, Liquor Island burglary of lottery tickets which were not activated, so no loss resulted, and neighbor disagreements). There was a traffic incident at Linwood Ave and Preston Hwy. The police made eight service calls. She reiterated to everyone that 'if you see something, contact police dispatch at 574-5471, tell them you live in Parkway Village and need service from Audubon Park police.

Pat gave the Treasurer's report noting that the bank accounts were reconciled through August 2023. Amanda Cain motioned to accept the Treasurer's report; Ken White seconded; motion carried unanimously.

Pat reported that the 2023 real property tax bills had been requested from the Property Valuation Administration and were expected to be printed and delivered in October 2023.

Mayor Burcham reported that he had contacted the Metro Louisville regarding the Code of Ordinances related to the vehicles parked off-property at/near Cardinal Auto Sales.

Pat provided a listing of businesses with outstanding business licenses for the July 1, 2022 through June 30, 2023 fiscal year at the September meeting for follow-up. The Commission may seek assistance from a collection agency to collect the outstanding license fees, along with the \$500.00 citation fees. Attorney Olt has been asked to review and amend the language regarding enforcement of the citation penalties, but no response has been received to date. The matter was waived to October 2023.

Mayor's Message: Mayor Burcham will address the permanent installation of the memorial installation for Royal Evans at the Village Green Park walkway.

The Board of Commissioners waived discussion regarding the need for new City Attorney to October 2023. Amanda included an announcement in the September 2023 newsletter. Mayor Burcham's neighbor is an attorney and he has asked her to assist with compilation of questions for possible candidates. He will also contact other cities and obtain information as to who may be interested in the position.

Guest Comments:

Resident Jarvis Rice stated that he was continuing to follow-up with the Commission regarding speed hump installations in the City. He will poll residents on Linwood Avenue and bring a listing to the October 2023 of those in favor of the project.

Mayor Burcham will follow-up on the permanent installation of Roy Evans' memorial plaque in asphalt with bolted anchors.

There remains a vacancy for a fourth Commissioner on the Commission for the January 1, 2022 through December 2024 term. Pat Gould contacted the KY League of Cities and was informed she could not accept the vacant Commissioner position.

Amanada Cain had two copies of the Village Green Park garage key copied for Mayor Burcham and Commissioner Erin Spalding and Pat Gould reimbursed her for the expense.

The Commission discussed replacing the remaining barrier posts along the greenspace with linear barriers (railroad ties, concrete or large boulders) that could also be used for seating. Mayor Burcham will contact Luv-it Landscaping about the possibility of placing large boulders in the area. Pat reported that ARPA funds could be used for the project.

Mayor Burcham spoke to Lara at Waste Management regarding service concerns and was informed that other small cities were experiencing similar issues was waived to the October 2023 meeting.

Amanda Cain advised that her husband completed painting the mural on the northside of the Village Green Park garage. Mayor Burcham contacted his neighbor lowered her estimate to \$900.00 to paint the southside of the garage. Amanda located a translucent film to cover the garage window for an estimated \$100.00. Erin Spalding motioned for Amanda to purchase the film; Ken White seconded; motion carried unanimously. Pat will reimburse Erin for the expense.

Ken White will contact Thomas Grundy about a quote to clean along the fence row behind the garage. Mary Rose Evans informed the Commission she and her family had cleaned in the area along the fence on the north side of the Park. The Commission will reach out to LimbWalkers to possibly enter into an agreement for ongoing maintenance for up to \$2,000.00 per year. Erin Spalding motioned to approve an annual tree maintenance agreement; Ken White seconded; motion carried unanimously.

The annual citywide yard sale was held Friday, September 15<sup>th</sup>, and Saturday, September 16<sup>th</sup>. Several neighbors participated. The Commission discussed moving the dates in upcoming years to avoid Metro Louisville festivals. Amanda Cain and Erin Spalding will work together to possibly have a food truck or ice cream truck onsite at the Park for Halloween weekend. Information will be posted on the website and on the signage at Village Green Park.

The Commission hosted the 2023 picnic in Village Green Park on Sunday, September 17, 2023, from 2:00 p.m. to 4:00 p.m. The event was well attended and all had a good afternoon visiting with the Commission, friends and neighbors.

The Commission discussed the proposed construction of an eight-story warehouse on the west side of Preston Hwy, between Locust Ave and Jefferson Ct. The Commission expressed concerns about increased truck traffic. The matter was waived to the October 2023 meeting as no additional information is available at this time.

Pat will forward information regarding the monthly Jefferson County League of Cities (JCLC) meetings to the Commission.

Mayor Andrew Burcham submitted a statement from the City of Parkway Village regarding opposition to the Preston Corridor Improvement Project study's results. The City is against the proposal that Preston Highway be reduced to two lanes with a center turning lane from Eastern Parkway to Durrett Lane. He met with District 10 Councilman, Pat Mulvahill, regarding the project; however, Councilman Mulvahill is a supporter of the Project. Andrew will reach out to the Councilperson for the KY Fair and Expo Center to obtain feedback as to his/her assistance with issues regarding impacts of the project.

#### New Business

Pat Gould attended the Preston Area Business Alliance (PABA) will be held in September, 2023. The event was primarily a networking opportunity and no discussion was held on the Preston Corridor Improvement Project. Pat did discuss the Project with Councilwoman Betsy Ruhe of District 21, who indicated she would review the Project further.

Letters regarding the final phase of the FAA Quieter Homes Project are expected to be mailed to residents on the east side of Alexander Avenue to the west side of Parklawn Drive have been mailed. Pat will forward the project link to Amanda for posting to the website. There will be meeting held on October 16, 2023, at 6:30 p.m., at Fourth Presbyterian Church on Preston Hwy for more information.

The 2023 annual Jefferson County League of Cities dinner will be held at the Jeffersonian on Watterson Trail on Thursday, November 16, 2023. The Commission will advise Pat of their interest in attending at the October 2023 meeting prior to the reservation deadline.

Pat reported that she had ordered and received two copies of the Ky League of Cities newest edition of the City Municipal Handbook at a cost of \$50.00 each. One was given to Mayor Burcham and Pat retained the second.

Ken White motioned to adjourn the meeting; Erin Spalding seconded; motion carried unanimously; meeting adjourned at 7:20 p.m.

Respectfully submitted:

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Andrew Burcham, Mayor

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Patricia Gould, City Clerk/Treasurer